



Kuwait University
Health Science Center Library Administration
Library Membership Form(HSC Staff and Students)



Name in English (as in Civil ID).....

Name in Arabic (as in Civil ID)

HSC Staff:

- Academic Staff Non Academic Staff Others
- F.O.M Department
- F.O.D Department
- F.O.P Department
- F.A.H Department
- F.P.H Department

HSC Students

- New Med Undergraduate Postgraduate PHD
- F.O.M Department
- F.O.D Department
- F.O.P Department
- F.A.H Department
- F.P.H Department

Address Mobile 1

Ku or HSC E-Mail Mobile 2

Personal E-MailTel (Home)

University ID#Civil ID#

I want to receive text messages/WhatsApp about overdue date checked out items.

Yes No

I would like to be a member of the HSC Library and I agree to fulfill library regulations according to the rules I agree to pay for or replace lost/damaged materials.

Signature:

Date

For Library Use

Approved

Not Approved

Comments-----

Librarian's Signature

Date

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General HSC Library Rules & Regulations

1. Please keep quiet while using the library for courtesy of others.
2. Eating, Drinking and Mobile Phone are all forbidden on library grounds.
3. LOAN Policies are as follows at HSCL:

Category	No. of books	Period
Academic Staff	10	1 month
Non-Academic Staff	5	1 month
Post-Graduate Students	5	1 month
Under-Graduate Students	5	2 weeks
Externals	3	1 month

4. Non-Academic Staff , Students and Externals all must pay 250 fils per book for each late day .
5. Reminders will be sent to users by automated email indicating the due date of materials
 - Borrowing privileges will be withdrawn for over due date books or unpaid fines.
6. Appropriate action will be taken against any user caught or found attempting to vandalize any HSCL materials.
7. Lost/Damaged materials will be subject to a replacement cost that must be Paid, along with a service cost of 10 KD.
8. Please feel free to visit our home page on:

<https://hsclibrary.ku.edu.kw/>

(Please Sign to indicate that you have read and accepted these rules.

Patron's signature

Librarian's signature
